

Placer County

Invites applications for:

DEPUTY COUNTY EXECUTIVE OFFICER

(Unclassified Management)



Annual Base Salary: \$138,756 to \$173,264 plus a comprehensive benefits package

*Annual salary at appointment based on qualifications and experience.

This recruitment is open until filled. Interested applicants are encouraged to apply immediately by submitting an application via the County's website at www.JobsAtPlacerCounty.com.



THE OPPORTUNITY

This is an extraordinary career opportunity to join a progressive and innovative County located in scenic Northern California. Placer County is an award-winning organization. The County seeks to attract highly qualified candidates for consideration that bring credibility, passion, and an innovative approach to the delivery of services to the community.

COUNTY GOVERNANCE AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. This governing structure has nearly all non-elected Department Heads reporting to the County Executive Officer. The County's budget for FY 2021/2022 is \$1.02 billion with a current staff of approximately 2,704 funded positions.

PLACER COUNTY AND THE REGION

Placer County is a prosperous community characterized by a healthy and diverse economy, attractive business environment, and residents who benefit from high-quality education, safety, and healthcare infrastructure, in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County (located in Auburn) is 30 miles northeast of Sacramento, the State capital.

Breath-taking scenery, a rich history, year-round recreation – and Lake Tahoe – need we say more? Those are just some of the reasons more than 400,000 people call Placer County home (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville) and hundreds of thousands more come to visit us each year. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, which also includes the counties of El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba. Lake Tahoe is a short 90-minute drive from the westernmost points of the County. We boast the best schools, the best outdoor recreation, and the most beautiful views you'll find anywhere, but we also are home to amazing art, award-winning wines, craft breweries, and agriculture, and have a tremendously strong heritage as the home of California's Gold Country. It's a way of life we call the Placer Life.

Stretching over one hundred miles, from the breathtaking vistas of the truly one-of-a-kind Lake Tahoe down through the verdant foothills of the Sierra Nevada Mountains to the lush Sacramento Valley, Placer County encompasses some of the most beautiful and diverse scenery in Northern California. The County has three distinct geographic regions: the Valley, the Gold Country, and the High Country. The Valley is the most urbanized of the three regions in terms of population and overall commercial development.

The Gold Country's picturesque farmland and Gold-Rush era towns dot oak-covered foothills, while the Sierra Nevada Mountains feature majestic forests, craggy peaks, and pristine alpine lakes.

Placer County is consistently ranked first for its quality of life and among the top healthiest counties in California. Home to Sierra College and William Jessup University, with plans for two additional universities to develop in the western part of the County, Placer also offers exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small-lot suburban and urban residential projects, ranchettes, larger rural residential properties and extensive farmlands with a mix of farming and ranching opportunities.

Outdoor recreation activities in Placer County are abundant all year long from hiking and biking, to horseback riding, rafting on rivers, snowshoeing and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.



To learn more about Placer County, visit www.visitplacer.com

THE POSITION

The Deputy CEO assigned to this position will provide policy and fiscal leadership in collaboration with the County's land use and community development departments, including the Community Development Resource Agency, Public Works, Facilities Management, Parks, Agriculture, and the Placer County Library. Typical management responsibilities for this position include:

- Develop policy recommendations and funding strategies related to construction or acquisition of capital infrastructure projects;
- Manage multidisciplinary teams in the development of policies, plans, goals, objectives, programs and procedures;
- Work with assigned departments on development and implementation of budgets according to county policy including strategic program recommendations.
- Work effectively with public officials, business leaders, citizen groups, and department managers in interdepartmental and diverse team environments;
- Oversee and/or participate in negotiations with developers, lenders, title companies, various public agencies, property owners, and tenants;
- Coordinate business-to-business, business-to-government and government-to-government forums to improve communication and understanding;
- Increase public awareness and understanding of complex regulatory issues and encourage participation in the development and implementation of solutions;
- Facilitate, coordinate, and lead multi-departmental and community projects to ensure a comprehensive approach in managing the County effectively and efficiently;
- Analyze legislation and ballot initiatives for potential impact on County services and operations; coordinate County's response to support, oppose, and implement;
- Monitor and review operations of assigned departments for policy, fiscal, operational, and political implications;
- Review, develop and coordinate the installation or implementation of new systems, projects, programs, and procedures; and
- Represent the County Executive Office with the public on a variety of boards, task forces, and committees and with other public agencies related to assigned departments; participate in outside community and professional groups and committees; provide technical assistance as necessary.

THE IDEAL CANDIDATE

The ideal candidate will be adept at working in a fast-paced and complex environment and possess proven leadership and management skills. The ideal candidate is a confident, knowledgeable, and highly experienced professional with a

reputation for high standards of ethical conduct, collaboration, and quality.

The successful candidate will be skilled at coordinating the activities of multiple departments to meet mandates or program objectives. They will regularly handle complex projects, which will require special expertise, sensitivity, and independent judgment. Candidates should understand public improvement and special assessment district financing including refinancing or restructuring of existing districts.

The ideal candidate will have experience working with developers, consultants, and the business community in identifying opportunities that further economic investment in the region. Qualified candidates should have a solid understanding of the principles of contract administration, and development entitlements and permitting related to private development projects, and be familiar with the resources and practices utilized in urban and regional economic development programs. Candidates should have experience in establishing and maintaining effective working relationships within an organization as well as with local, regional, state, and federal government agencies and the private and nonprofit sectors.

The ideal candidate will have the ability to analyze, interpret, and explain complex regulations and policies, and procedures, both orally and in writing. The ideal candidate will also be skilled at overseeing the analysis of data and making responsible, professional, and cost-effective recommendations and reports.

The best qualified candidates will possess five years of increasingly responsible experience in local government, including two years of management responsibility. Experience in land use, real estate development, public financing, and policy development are desirable. Candidates must also possess the equivalent to a bachelor's degree from an accredited college or university with major course work in business, planning, public administration or a related field. A master's degree in a related field is highly desirable.

COMPENSATION AND BENEFITS

Salary – The annual base salary range for this unclassified management position is \$138,756 to \$173,264.

Annual Leave – The County provides 100 hours of management leave to be used as time off or paid out in cash, in addition to a competitive vacation and sick leave package and thirteen (13) paid holidays per year.

Cafeteria Plan – The County provides \$4,000 per calendar year that can be taken in cash or used for unreimbursed medical expenses, unreimbursed dependent care expenses, or 401(k) plan contribution.

Deferred Compensation – Voluntary 401(k) is available through payroll deductions. The County will match one dollar for every four dollars in employee contributions made to a

401(k) account up to a maximum employer contribution of \$750.00 per employee per calendar year.

Education Allowance – Tuition reimbursement is available for approved classes up to a maximum of \$1,200 per year.

Health, Dental and Vision Insurance – Health coverage is available through CalPERS with the County paying 80% of the selected plans total premium for the employee. Dental and Vision insurance are fully paid by the County for the employee; the employee pays the premium for dependents.

Life Insurance – A fully paid double indemnity life insurance policy of \$50,000 is provided for the employee. An accidental death policy of \$10,000 is also fully paid by the County.

Retiree Medical – Employees hired prior to January 2, 2005 receive the same County medical contribution as active employees upon retirement with five years of CALPERS service credit. Employees hired after January 2, 2005 receive 50% of the County medical contribution upon retirement with ten years of CalPERS service credit, including five years of Placer County service. Employees receive an additional 5% of the County medical contribution for each additional year of service up to 20 years.

Retirement Plans – Employees are covered by Social Security and the California Public Employees Retirement System (CalPERS). Placer County has three pension tiers for miscellaneous members, 2.5% at 55, 2% at 55 and 2% at 62. The tier an employee is placed in is dependent upon hire date and CalPERS membership date. Beginning January 1, 2013, all new hires to Placer County who have not been members of CalPERS within the last six months will generally be placed in the 2% at 62 formula. Both the employer and employee contribute 6.2% into Social Security and 1.45% into Medicare.

Annual Salary & Benefits	Step 1	Step 10
Annual Salary	\$138,757	\$173,264
Annual Deferred Compensation	Employer match of up to \$750	Employer match of up to \$750
Management Leave Cash out (100 hours annually)	\$6,671	\$8,330
Cafeteria Plan	\$4,000	\$4,000
Total Estimated Benefits	\$35,973	\$36,590
Total Estimated Annual Salary & Benefits	\$185,401	\$222,184
Net Total Estimated Annual Salary & Benefits Less Employee Cost	\$165,898	\$202,681

APPLICATION PROCESS

To be considered for this excellent career opportunity, please submit a completed application and resume via the County's website at www.JobsAtPlacerCounty.com

This recruitment will be open until filled. Interested candidates are encouraged to apply immediately, as initial screening will be conducted on applications received by 5:00 p.m. on Monday July 18 and the second screening (if needed) will include applications submitted by 5:00 p.m. on August 1, 2022.

Appointment to this position will be contingent upon successful completion of a post-offer pre-employment background investigation, which may include a fingerprint clearance and a pre-employment medical examination.

SELECTION PROCESS

An application appraisal screening will be conducted to select a reasonable number of the best-qualified candidates who will be invited to an interview. The interviews will be used to appraise the education, experience, and personal qualifications of each best-qualified applicant.

For additional information about Placer County please visit the website at www.placer.ca.gov.

Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment, discrimination and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer and promotion will be based on the qualifications of the individual for the positions being filled regardless of gender (including gender identity and expression), sexual orientation, race, color, ancestry, religion, national origin, physical disability (Including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including pregnancy, childbirth and related medical conditions), or any other classification protected by federal, state, or local law. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.

HUMAN RESOURCES DEPARTMENT Equal Opportunity Employer

145 Fulweiler Avenue, Suite 200
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www.JobsAtPlacerCounty.com

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